

DRAFT

Town of Jacksonport Annual Meeting Tuesday, April 19, 2016 at the Town Hall

The annual meeting was called to order at 7:00 p.m. by Chairman Randy Halstead. Fifty-four people signed in on the attendance sheet.

The Pledge of Allegiance was led by Alvin Scharrig. A short moment of silence was shared for the loss of all those who passed in Jacksonport in 2016 .

Motion (Aaron LeClair/Marlene Larson/passed) to accept the minutes of the 2015 annual meeting as read by Town Clerk Elissa Taylor.

Motion (JR Jarosh/Jon Jarosh/passed) to set the annual meeting for next year on April 18, 2017 at **7:00 PM**.

Town Chairman's Report - On roads, the town was able to gravel and grade Red Cedar Lane, Simon Creek Road, West Bagnall, Wendt Lane, Flok and the Ballfield Parking area for \$15,343, replace catch basins on HWY 57 for \$3,500, clear the ditches on Kiehnau for \$2,089, and replace a culvert on Lost Lake Road for \$1,812. The town completed a full reconstruction of 2.2 miles on Loritz Road for \$235,098. Brushcutting was completed along 1.7 miles of Cave Point Road. And a boat ramp was constructed at the end of Lake Park Drive for \$5,300.

Regarding room tax on rentals, Jacksonport retained \$23,365 of collected room taxes in 2015. This retained amount, which represents 30% of the total collected, was up 8.7% from the prior year's collections.

Gratitude expressed to our committee members representing the Plan Commission, Parks Committee, Fire Advisory Committee, Building and Grounds Committee, Cemetery Committee and the Tourism Zone. A complete listing of committee members is attached.

Gratitude expressed to Larry DeMeuse for his years of service as the town's maintenance man and a welcome to Mike Bagnall as our new maintenance man.

Gratitude expressed to the town for Randy's re-election to the County Board.

The Fire Chief's Report – Tom Ash provided a handout of the 2015 Jacksonport Fire Department Annual Report. As a public service announcement, as conditions allow, burn permits will be made available by contacting the fire chief, visiting Wayne Bley at the Bley's grocery, or through the Town Clerk. Commercial fire inspection service has been contracted for with the Sturgeon Bay Fire Department.

“Most home fires start with the chimney....be sure to clean your chimney annually” “Maintain your smoke and CO2 alarms.”

Plan Commission –Robert Kufirin, Chairman, introduced the five members of his committee (see below). The Plan Commission meets the second Monday of the month at 8AM. Current projects include walking paths in the town core, identity signage at the north and south ends of

town, and banners. Areas of review and recommendation include Planning and Zoning and Economic Development.

Leadership Committee – Bringing together local business and civic group representation in order to facilitate communication, planning, problem solving, operating issues, future projects between the different groups.

Building and Grounds Committee – Tom Ash, Chairman, introduced the 5 committee members (see below). Back in 2015, at the Budget Hearing, the public directed the Building and Grounds Committee to create a remodel plan for the Town Hall/Fire Station that would serve the future purposes of both within a reasonable budget. The committee has considered numerous “schemes” as they work their way through design alternatives and is currently on Scheme #11. The goal is to be able to open the plans up for public review and input as early as this summer 2016.

Fire Advisory – Paul Ozburn, Chairman, introduced the 5 committee members (see below). This committee has been in operation since 2009. Its primary goal is to assist Fire Department Administration in establishing and reviewing policies, goals, objectives and budget. Operating budget has held steady at @\$100,000/year since 2009, one of the lowest in Door County. The group meets quarterly.

Tourism Zone – Little Bit LeClair reporting – Jacksonport retained \$23,365 of collected room taxes in 2015.

Strategic Community Partnership – Joe Jarosh reporting - The Strategic Community Partnership program has been very helpful to Jacksonport in bringing in additional room tax revenue and will continue to do so in the future. The Jacksonport Area Brochure and the Jacksonport.net website are a result of the collaborative and cooperative efforts of the Jacksonport Town Board and the Jacksonport Area Business Association.

Parks Committee – Dawn Craig shared the details of the final Knowles Nelson grant application..... The grant will finished and filed on time with the results to be known in September of this year. Park elements in the grant are, with parentheses behind them detailing estimated cost, Restrooms/changing rooms (120,000), Sanitation system (100,000), Entrance/Parking improvements on Lake Park Drive, which includes the path along that side of the park to the corner (70,000), Entrance/Parking Improvements on highway 57 (35,000), 10' Path providing connectivity and maintenance access (22,500), Plantings (5,000) and Design Cost (35,250). The Parks Committee is currently working on additional grants and making recommendations to the Town about moving forward with items that are not included in the grant. Thank you for your comments and positive feedback. We will need your continued help to improve our beautiful Lakeside Park.

A **Motion** was made by Tom Wilson and seconded by Robert Kufirin moving that the town commit \$50,000 over a two year period of the 2015 levy increase towards the Lakeside Park Plan. The \$50,000 would be used as a supplement toward the “town” share required for the Knowles Nelson grant match. A vote was taken of the attending public. Thirty-five people voted in favor and 16 voted against. **The motion passed.**

Public and Civic Group Input, Motions or Other – Debbie Logerquist asked about reducing the speed on Logerquist road. Randy remarked that it might be possible to post the road with “hidden driveway” signs but that his communications with the DOT had led him to believe that a speed reduction was not a possibility.

Motion(JR Jarosh/Bob Geitner/Passed) to adjourn.

Respectfully Submitted,

Elissa Taylor, Town Clerk

Committee Member List

Planning Committee

Robert Kufrin, Chairperson

Lisa Bieri

Al Birnschein

Tim Bley

Little Bit LeClair

Parks Committee

Dawn Craig, Chairperson

Lee St. John

Katie Hebal

Tom Wilson

Mike Killenberg

Fire Advisory Committee

Paul Ozburn

Patrick Fitzgerald

Bill Schleicher

Alvin Scharrig

JR Jarosh

Tom Ash

Building and Grounds Committee

Tom Ash, Chairperson

Randy Halstead

Elissa Taylor

Les Kiehnau

Tom Maher

Cemetery Committee

Randy Halstead, Chairperson

Alvin Scharrig

Aaron LeClair

Tourism Zone

Little Bit LeClair, Town Representative